**ADD BUILDING**

**ADD Building Permit**

**Add Other Permit Form (Optional)**

**ADD BUILDING PLAN DETAILS**

**ADD ROOMS/SPACES**

**ADD UTILITIES**

**ADD FACILITIES**

**ADD SANITATION**

**ADD SECURITY**

**ADD A PAYMENT PLAN**

**Building Permit Form**

Building Permit Number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Add attachment)

Apply for new building Permit

Renew building permit This is (linked to the payment platform

Enter Payment Receipt code here after paying\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**CLICK TO PAY PROPERTY RATE (VISIBLE TO PROPERTY OWNERS ONLY)**

**ADD Other Permit Form**

Permit Name:\_\_\_\_\_\_\_\_ Issuer\_\_\_\_\_\_\_\_

**Permit Purpose:\_\_\_\_\_\_\_\_\_ Issuing Date:** 9/12/2024/ **Expiry Date:** 9/12/2024/

**Permit Cost:** \_\_\_\_\_\_\_\_\_\_ Payment Code:\_\_\_\_\_\_\_\_\_\_\_ Issuing Officer:\_\_\_\_\_\_\_\_\_

**ADD BUILDING PLAN DETAILS**

FLOOR/STOREY:Choose an item.

**Number of rooms/Space in this building:**\_\_\_\_\_\_\_\_\_ (Please note that the number of rooms entered here is the number of rooms that can be added onto the building)

Building plans files (Add attachment) (More files can be attached)

BOQ (Attachment)

Current Building Status: Completed with finishes Completed without finishes Uncompleted  Estimated Finishing Time (EFT) **9/13/2024**

**ADD ARCHITECT DETAILS**

Full Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ID Number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E –mail\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Send invite to

**Building Color**

**Exterior:** Color Scheme: White  Yellow  Cream Red  Blue  Brown  Black  Grey  Pink  Purple  Green  Others: Please specify\_\_\_\_\_\_\_\_\_\_

**Interior:** Color Scheme: White  Yellow  Cream Red  Blue  Brown  Black  Grey  Pink  Purple  Green  Others: Please specify\_\_\_\_\_\_\_\_\_\_\_\_\_

**ADD UTILITIES TO THIS BUILDING:**

**Water Electricity Internet SANITATION GAS SECURITY**

**UTILITY FORM**

Electricity Supply: ECG  SOLAR  IDEIST  EFA OTHERS (Please specify)\_\_\_\_\_\_\_

Meter type: Prepaid  Postpaid  Smart  QR Code

Meter/Device ID Number:

**WATER SUPPLY:** Please Select among the list:

GWCL Borehole Well Community Water Supply

Water Car Supply Others (Please specify)

GWCL Meter Number: .

Meter type: Prepaid  Postpaid  Smart  QR Code/Image

Meter/Device ID Number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

**Gas Supply:** Home Delivery Domestic Gas Supply:

Meter Number: .

Meter type: Prepaid  Postpaid  Smart  QR Code/Image

Meter/Device ID Number: .

**SANITATION:**

Zoomlion None Others: Please specify .

Sanitation Thrash Bin Number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Sanitation Thrash Bin QR Code/Image\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**SECURITY:**

**Security Type:** Dog Fence Wire Police  CCTV Fire Arms Private Security None I don’t want to talk about it Others (Please specify)\_\_\_\_\_\_\_\_\_\_\_\_\_

Security Company Name:Click here to enter text.

**ADD INTERNET SUPPLY:**

Satellite  Broadband IDEIST None I don’t want to talk about it

**Service Provider:** MTN Telecel A&T  IDEIST Glo Starlink None Others (Please specify)\_\_\_\_\_\_\_\_\_\_\_\_\_ None I don’t want to talk about it

**Add Room/Space Renovate Room/Space**

**ROOM/SPACE REGISTRATION FORM**

**Room Name:** Balcony (bedroom, kitchen, dining, toilet, bathroom, garage, garden, store room, balcony, living room, guest room, Master bedroom, veranda, and pouch, compound, car park, gate, swimming pool, study room, cinema room, office, security post, laundry room, workshop, theater, basement, bar, secret room, waiting room, gym, Classroom, smoking room, lab,) Lawn tennis Others (Please specify)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**FLOOR/STOREY LOCATION OF ROOM**:Choose an item.

OTHER SPACE PURPOSE:Choose an item.

**Space/Room Digital Address:** (Click here to generate Space/Room digital address)

**Longitude:**  Or click here to generate one

**Latitude:**  Or click here to generate one

*The link above when clicked generates both longitude and latitude data also so the longitude and latitude data automatically fall in their respective boxes*

**SPACE/ROOM SIZE:** \_\_\_\_\_\_\_BY\_\_\_\_\_\_\_\_\_Selected Dimension Ft  Mt  In  Cm

**SPACE/ROOM COLOR: (Select color from list) Interior:** Color Scheme: White  Yellow  Cream Red  Blue  Brown  Black  Grey  Pink  Purple  Green  Others: Please specify\_\_\_\_\_\_\_\_\_\_\_\_\_

**FLOOR TYPE:** None Concrete tiles wooden grass Astroturf stones metal rug plastic others: Click here to enter text.

**ROOF TYPE: Thatch, Long span, Asbestos, Asphalt shingles, wood, metal, clay, concrete plastic, T&G, ceramic,** Others: Click here to enter text.

**CEILING TYPE: wood** **concrete** **local mat** **thatch** **POP** **T&G** **Plastic** **Others Please specify SPACE/ROOM PICTURES:** (Attachment) **SPACE/ROOM VIDEOS:** (Attachment)

**+ADD ROOM FACILITIES:** Choose an item. Add facilities pictures/videos

**ADD UTILITIES TO THIS ROOM/SPACE ADD RULES OF USE TO THIS ROOM/SPACE ADD USERS TO THIS ROOM/SPACE**

END OF ROOM SAVE CANCEL

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_